

# Old Westbourne Amateur Football Club Inc.

No. A0032617A

## NOTICE TO ALL MEMBERS & Junior Families;

1<sup>st</sup> October, 2011.

As stated in the September newsletter the **Annual General Meeting** will be held at the **Andrew Park Pavilion (upstairs)** at the Westbourne Grammar School on **Wednesday, 26<sup>th</sup> October, 2011 at 7.00pm.** ALL MEMBERS, & other club affiliates, are strongly encouraged to attend so please pass this on to your colleagues in case we fail to make contact with someone. The Agenda is listed below.

Any nominations for committee positions are to be forwarded to the secretary at least 7 days prior to the annual meeting. Nominations must include names & signatures of the proposer, seconder & the nominee. Nomination forms can be obtained from the President, Vice Presidents or Secretary. Nominations may be accepted at the meeting if vacancies are available.

### AGENDA Wed. 26<sup>th</sup> Oct, 2011.

- 1 Welcome
- 2 Apologies
- 3 Confirm Minutes of AGM held at Westbourne School James Mitchell Centre, 27<sup>th</sup> October, 2010.
- 4 Reports: Printed Annual Reports to be available at AGM
  - a) President
  - b) Secretary
  - c) Senior Football Co-ord. & Coaches – (Senior & Reserves, & U19)
  - d) Junior Football Co-ord. & Coaches – (U16, U14, U12, U11, U10, U9 x 2 & Youth/ Girls)
  - e) Social
  - f) Food & Beverage
  - g) Publicity
  - h) Information
  - i) Treasurer—refer item 5 later
  - j) Other portfolios (if any) – Property/ Merchandise, Sponsorship, Grants.
- 5 To consider the Statement submitted to Members as required by section 30(3) of the Association Incorporation Act 1981, viz:
  - a) Income and Expenditure for financial year ending 30<sup>th</sup> September, 2011
  - b) Assets and Liabilities as at the end of the financial year
  - c) Mortgages, charges and securities affecting any club property at the end of the financial year
  - d) Each trust (if any) for which the club is trustee for whole or part of financial year:
    - Income & Expenditure of trust for period
    - Assets & Liabilities of trust for period
    - Mortgages, charges & securities of any description affecting the trust at end of period
  - e) Each trust (if any) held for the incorporated association (club) by a person or another body in which funds or assets of the club are placed
- 6 Consider Notice of Motion, if any, provided due notice has been given.  
Note: 21 days & three fourths majority are required to alter Rules per 29(1) of Assoc. Inc. Act.
- 7 Elections:
  - a) President
  - b) Vice Presidents (2 No.)
  - c) Secretary
  - d) Treasurer
  - e) Committee Members (6 No.)\*
- 8 Authorisation / Appointments:
  - a. Public Officer (Mark Aquilina to continue?)
  - b. Auditor- Appoint for year.
- 9 General Business ( No new business to be decided)
- 10 Close.

Note\* The current positions are- Food & Beverage; Social; Junior Football Manager/ Co-ordinator; Senior Football Manager/ Co-ordinator; Sponsorship & Marketing, Property/ Merchandise, Information, Publicity (& Cricket). The committee will allocate these portfolios once elected & may review same. (L L Nom. essential).

Secretary: Val Lear, P O Box 1680, Werribee Plaza, Vic 3030. Tel. 0411 899 495